

Stewartstown Borough

First Quarter Newsletter—January, February, March 2004

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Council Adopts New Budget with Same Tax Mil Rate

If you didn't get a chance to attend the council meeting in December, following is a Budget Summary of the budgets passed for 2004.

GENERAL FUNDS:

<u>Revenue</u>	Tax Mil 2.4
Real Property Taxes	233,728
Act 511 Taxes	204,400
Police Fines/Services	114,167
<u>Expenses</u>	
Wages/Benefits	419,564
Professional Services	31,180
Communication	7,876
Planning/Zoning	18,000
Streets/Storm Water	48,057
Culture	14,103
Public Property	59,439
Police/Public Safety	74,000

GARBAGE FUNDS:

<u>Revenue</u>	
Interest	150
Act 101 Recycling Grant	1,455
Billing Revenue	120,831
<u>Expenses</u>	
Operating Expenses	122,436

LIQUID FUELS/STATE AID:

<u>Revenue</u>	
Interest	500
Motor Vehicle Fuel Taxes	31,232
PLGIT Reserve	28,424
<u>Expenses</u>	
Motor Vehicle Project	60,156

WATER FUNDS:

<u>Revenue</u>	
Operating Revenue	534,800
Miscellaneous Revenue	18,300
Capital Revenue	20,878
<u>Expenses</u>	
Wages/Benefits	204,436
Professional Services	58,000
Communication	11,439
Electricity Well Houses	18,900
Repairs/Maintenance	70,976
Operating Supplies	161,459
Capital Construction	705,000
Capital Purchases	55,490

SEWER FUNDS:

<u>Revenue</u>	
Operating Revenue	656,900
Miscellaneous Revenue	17,000
Capital Revenue	2,320
<u>Expenses</u>	
Wages/Benefits	189,345
Professional Services	84,610
Communication	10,801
Electricity Pump Stations	72,120
Repairs & Maintenance	116,686
Operating Supplies	55,559
Sludge Expense	127,415
Capital Construction/Purchases	1,411,147

This Budget Summary is just an abridged version of the budgets. Full budgets are available for public review at the borough office.

The budget process begins in August. The General Budget, Garbage Budget, Liquid Fuels/State Aid Budget, Sewer & Water Operating Budget are the responsibility of council. The Capital portion of the Sewer and Water Budgets are the responsibility of the Sewer and Water Authority.

Stewartstown Borough Authority 2003 Progress Report

The Authority reports on the following progress for 2003:

- Replaced and upgraded old water lines on Fulton and Ovelton Avenues;
- Replaced an old vehicle;
- Collected the first full year of cell tower rent located on the water towers;
- Repaired and upgraded a sewer line on George Street extended;
- Settled the York County Solid Waste and Refuse Authority lawsuit;
- Passed a resolution whereby the Authority will pay to cap and seal any private well on property connected to the water system, if the owner desires it. This is strictly voluntary.
- Filed the DEP permit application for the wastewater treatment plant (WWTP) expansion, obtained an administratively complete determination, and are awaiting DEP review.

- Continued to work with Hopewell Township to resolve differences in the Act 537 plan implementation. This is a required plan of both the Borough and Township to plan for failed septic tank systems and future sewer/water connections to the Authority sewer and water systems.

The year 2004 is expected to be a busy one, in that the WWTP expansion is expected to begin pending DEP review. The Authority is also planning to bid work for installation of mixing systems on the water towers, as well as, re-coating and repairs to the towers. In addition, the Borough is working on the wellhead protection plan with grant monies received from the State. These items are planned for in the budget and to accomplish these, both water and sewer rates will remain the same for 2004.

Finally, some tips from the Authority and suggestions from attendees to our meetings:

- Try to flush your water heater every 6 months to improve efficiency and your water heater lifespan.
- Every so often, compare your water meter readings to the readings on the remote reader outside your home. If there is a discrepancy, contact the Borough office. Note: the customer is responsible for all water passing through the water meter.
- Try not to dump any grease products down the drain, even if you have a garbage disposal. Hot water and soap may aid in getting the grease down your drain, but it inevitably collects on the pipe walls in the system, perhaps on your property, and could cause expensive repairs. Keeping grease out of the sewer system also aids in the sewer system treatment process



ATV'S, Snowmobiles and Cars Don't Mix

ATV and Snowmobile owner/operators should be aware of and heed the following Pennsylvania Motor Vehicle Code regulations.

Section 7711.1 Registration of snowmobile and ATV Unless you are operating your snowmobile or ATV on your property, the snowmobile and/or ATV must be registered with the Department of Conservation and Natural Resources and display a registration plate.

Section 7721 Operation on streets and highways It is unlawful to operate a snowmobile or ATV on any street or highway. When Mayor Hall declares a Snow Emergency, it is done so to clear the streets of snow. Said Snow Emergency in no way grants you permission to operate your ATV or snowmobile on the streets, highways or alleys of Stewartstown.

Section 7725 Operation by persons under the age of sixteen No person under the age of 16 shall operate a snowmobile or ATV in the Commonwealth unless they are under the direct supervision of a person 18 years of age or older, or, under the direct supervision of a certified safety instructor, or, on land owned or leased by a parent or legal guardian, or, hold a safety certificate issued by the Commonwealth, another state or Province of Canada.

Section 7725 Operation by persons under the age of sixteen No person under the age of 16 shall operate a snowmobile or ATV in the Commonwealth unless they are under the direct supervision of: a person 18 years of age or older; a certified safety instructor; on land owned or leased by a parent or legal guardian, or, hold a safety certificate issued by the Commonwealth, another state or Province of Canada.

Section 7726 Operation in safe manner Snowmobile and ATV operators and their passengers must wear a securely fastened helmet of a type and design approved by the Pennsylvania Department of Transportation.

Section 7729 Liability of owner for negligence As the owner of a snowmobile or ATV, you are liable and responsible for any death or injury to person or damage to property resulting from negligence in the use or operation of such snowmobile or ATV.

Section 7730 Liability Insurance Any Snowmobile or ATV for which registration is required under this chapter must have liability insurance coverage issued by an insurance carrier authorized to do business in this Commonwealth.

Fines and costs for violating the above sections range from \$25.00 to more than \$300.00. Snowmobile and ATV operators and **owners** will be prosecuted.



Meeting Dates for 2004

All meetings are held at the Borough Hall Building located at 6 N. Main Street in Stewartstown. Meeting dates and times can also be found on our web page. All meetings are open to the public. If you wish to speak at a meeting, call ahead of time to be placed on the agenda. Committee meetings begin at 7:00 pm except for Jr. Council which begins at 6:30 pm.

Council 7:30 pm	Personnel 7:00 pm Police & Public Safety 7:30	Jr. Council *6:30 pm Public Property 7:00 Streets & Roads 7:30	Special Action Newsletter 7:00 Sewer & Water 7:30	Sewer & Water Authority 7:30 pm	Planning Commission 7:30 pm	Zoning Hearings (as needed) 7:00 pm
Jan. 5	Jan. 12	Jan. 19	Jan. 26	Jan. 21	Jan. 20	Jan. 15
Feb. 2	Feb. 9	Feb. 16	Feb. 23	Feb. 18	Feb. 17	Feb. 19
Mar. 1	Mar. 8	Mar. 15	Mar. 22	Mar. 17	Mar. 16	Mar. 18
Apr. 5	Apr. 12	Apr. 19	Apr. 26	Apr. 21	Apr. 20	Apr. 15
May 3	May 10	May 17	May 24	May 19	May 18	May 20
Jun. 7	Jun. 14	Jun. 21	Jun. 28	Jun. 16	Jun. 15	Jun. 17
Jul. 6	Jul. 12	Jul. 19	Jul. 26	Jul. 21	Jul. 20	Jul. 15
Aug. 2	Aug. 9	Aug. 16	Aug. 23	Aug. 18	Aug. 17	Aug. 19
Sep. 7	Sep. 13	Sep. 20	Sep. 27	Sep. 15	Sep. 21	Sep. 16
Oct. 4	Oct. 11	Oct. 18	Oct. 25	Oct. 20	Oct. 19	Oct. 21
Nov. 1	Nov. 8	Nov. 15	Nov. 22	Nov. 17	Nov. 16	Nov. 18
Dec. 6	Dec. 13	Dec. 20	Dec. 27	Dec. 15	Dec. 21	Dec. 16

New Ordinances

Since our last newsletter, council has approved three ordinances.

Complete Ordinances can be viewed in their entirety at the borough office.



Ordinance 2003-005 amends Ordinance 1992-004 and 2002-006 by the addition of tax collector's fees and further provides that all fees may in the future be fixed by council. (*fees are charges for tax certifications, returned checks, additional copies of duplicates, duplicate fees and look ups; and payments average of \$1.00 or less will be not refunded, said funds may be used as shortages. All funds remaining will be turned over to the appropriate taxing district*.*)

*The Borough's elected tax collector collects for the municipality, county and school district.

Ordinance 2003-006 prohibits juveniles seventeen years of age and under to be on, remain in, or upon any street, highway, alley, park, playground, sidewalk, private parking lot open to the public, or other public place in the borough between the hours of 11:00 pm and 5:00 am unless accompanied by a parent, guardian, or any person having legal custody of said juvenile. Any juvenile violating any provision of this ordinance shall be subject to fines varying from \$25.00 (1st offense), \$50.00 (2nd offense), and \$100.00 (3rd and subsequent offenses).

Ordinance 2003-007 establishing the

rate of tax at 2.4 mills of the assessed value of real estate situated within the Borough of Stewartstown, York County, Pennsylvania, for the year 2004. (*Even though council did not change the tax mill we are still required to pass an ordinance.*)

The tax mill of 2.4 will provide for the Real Property Taxes budgeted amount of 233,728.00 as listed on page one. These funds are deposited into the general fund and used for general borough expense, i.e. police, snow removal, administration and culture.

Stewartstown Borough
6 N. Main Street, Suite A
Stewartstown, PA 17363

BULK RATE
U.S. POSTAGE PAID
STEWARTSTOWN PA 17363
PERMIT NO. 26

Phone: 717-993-2963
Utility Billing Ext 202
General Questions Ext 201
Recreation Board Ext 290
Missed Trash Service Ext 280
Fax: 717-993-2131
Email: office@stewartstown.org

Police Department 717-993-5308

Office Hours:
Monday through Friday
9:00 am until 3:00 pm

Borough Council:
Wilberetta Gibbs—President
Guy Hook—Vice President
Frank Paules—Richard Nixon
Marsha England—Jeff Bruening
Mildred Pomraning

Borough Staff:
Susan Grow—Sec./Treasurer
Kellie Waltemire—Billing Clerk
Melissa Matthews—Asst. Sec.
Robert Hunt—Director of Public Works
Ira Walker Jr.—Water Operator
Dennis Hulslander—Asst. Water Operator
Tracy Baldwin—Sewer Operator
Wayne Bush—Asst. Sewer Operator

Police Department:
Mayor Richard Hall
Chief Charles Reid II
Officer Jason Test
Officer Larry Bailets
Officer David Brown
Officer Clint Shipley
Mary Ellen Stanley—Police Secretary

Authority Chairperson
Jeffrey Grow

Civil Service Comm. Chairperson
Harry Lytle

Zoning Hearing Board Chairperson
Bonner Smith



Community Bulletin Board

Snow Removal from Sidewalks A path of at least 24 inches in width is required on each sidewalk. The removal of snow /ice needs to take place no later than 24 hours after the cessation of any fall of snow, sleet, or freezing rain. *Snow/Ice removal is required under Ordinance 1993-06 which can be reviewed in its entirety at the borough office.*

Fire Donation Drive

Eureka Volunteer Fire and Ambulance Co. will be sending out donation forms to all residents in Stewartstown Borough, Hopewell Township, East Hopewell Township and Cross Roads Borough in February. This donation is for the Fire Division of Eureka. Ambulance Subscriptions will be sent out in July. If anyone needs a EMS Subscription, you may contact Asst. Chief Ira Walker Jr. at 993-2963 ext 204 anytime to request one. As always Eureka thanks you for your generous support.

Clear the Way to Your Hydrant A safety precaution you can take is to clear the way to the fire hydrant closest to your home. Although the Water Dept. makes its way around to clear the hydrants, you may save a lot of time in the event of a fire by keeping it clear after each snowfall.



York County Conservation District—2004 Annual Tree Seedling Sale

Support conservation and improve wildlife habitat in your backyard. Call: 840-7430 or 800-441-2025 ext 7430 M-F 9am-4:30pm and/or access their website at www.yorkccd.org or e-mail: yorkccd@yorkccd.org. New for 2004: Canadian Hemlock—Sugar Maple—4ft tree shelters Order deadline is March 24th with prepayment. Orders must be picked up at Rocky Ridge County Park on April 15th & 16th between 1pm & 7pm.