

**Stewartstown Borough Sewer & Water Authority Meeting Agenda**  
**Wednesday, November 19<sup>th</sup>, 2025, 6:00p.m.**

1. **Reconvene**--The meeting of October 15<sup>th</sup>, 2025 was reconvened at 6:00pm tonight.
2. **Budget discussion**—Discussion/motion to adopt the 2026 Sewer & Water Budget with/without sewer and/or water rate increase.
3. **General Business**—Regular meeting of the Stewartstown Sewer & Water Authority will begin @ 7pm.
  - Approval of October 15<sup>th</sup>, 2025 Meeting Minutes (*motion*)
  - Consent Agenda
    - **Water**—Water bills & payroll dated Oct 11<sup>th</sup> thru Nov 17<sup>th</sup>, 2025, totaling \$180,508.33
    - **Sewer**—Sewer bills & payroll dated Oct 11<sup>th</sup> thru Nov 17<sup>th</sup>, 2025, totaling \$104,432.72
4. **Public Comment/Visitors**—staff is unaware of any visitors to address the Board.
5. **Solicitor's Report**—John Baranski
  - **PFAS discussion**—Possibility of retaining Ken Sansone, Esquire, environmental attorney, as special counsel for PFAS claims
6. **Sewer/Water Supervisor Report**—Ira Walker, Jr.
7. **GMB Engineering Report**—Jason Lytle— Status Report in packets.
8. **Engineer's Report**—Jason Brenneman—May not be present tonight. Detailed report in Board packets.
  - **York Water Valve – Replacement**--JCC Costars Proposal to do work approved in April for \$50,860.95 – I believe this work has been completed. **Invoice included in packets & has been paid.**
  - **Bridgeview Lot 3**--Revisions provided by developer and re-reviewed. A copy of the plan was emailed to the Board. There are comments remaining specifically looping water line, generator at pump station, private street easement agreement, and potential new well site. Developer has requested meeting to discuss remaining comments. At this point in time, they have asked for the capacity letter for sewer so the DEP planning exemption can be submitted.
    - **Motion needed to draft and send letter to developer to include with planning exemption submission to DEP.**
  - **Cedar/Scarborough Water Services**--Work completed and Hopewell also satisfied with work.
    - Pay App received. 9 change orders were received also – 8 additional costs and 1 credit. JRH has reviewed pay app and has verified original contract quantities submitted for payment and would recommend payment of those items with 5% retainage. Refer to my recommendation of payment.
      - **Motion needed to approve pay app #1 in the amount of \$335,748.05 (holding 5% retainage of \$17,670.95)**
        1. Original Contract Amount = 359,184.25
        2. Requested Pay App = 335,748.05 (reduction for as-built quantities & 5% retainage)
      - JRH still reviewing change orders with contractor and negotiating items. If everything can be worked out by meeting date, a follow up payment recommendation will be sent and an additional motion will be required for approval of change orders with full payment. If not, change orders will be discussed with hopeful approval at the December meeting.
        - ii. **Potential motion to approve change orders 1-9.**
        - iii. **Potential motion to approve payment #2 with no retainage.**

9. **Treasurer's Report**—Stacy Myers
  - **Connections Report**---0 since October meeting
  - **Delinquent accounts**—Outstanding October water bills total \$32,309.15 (Delinquent notices to be mailed 12/1 for a mid-December shut off posting)
  - **YTD Payroll Report**—In Board packets. *Motion to approve/Chairman to sign.*
  - **Emenheiser/62 Mill Street**—Delayed payments on agreement for water service line replacement. Property owner told me she's filing bankruptcy. Total still owed for water line replacement agreement is \$1,980. Our next step?
10. **Chairman's Report**
11. **Executive Session**—At this time, the Authority will recess to Executive Session.
12. **Adjournment**