

Stewartstown Borough Sewer & Water Authority Meeting Minutes
Wednesday, April 16th, 2025

Members present: Jason Roberts, Lisa Mohan, Linda Miller, David O'Neill, Thomas Casteel, Kevin Brunicke
Others present: Solicitor John Baranski, Engineer Jason Brenneman, Engineer Jason Lytle, Sewer & Water Supervisor Ira Walker, Jr., Recording Secretary Stacy Myers

1. The meeting was called to order @ 7:00pm.
2. **General Business**
 - **Approval of Meeting Minutes**—Mrs. Miller made a motion to approve the March 19th, 2025 Meeting Minutes; Mr. O'Neill seconded. All were in favor; motion carried.
 - **Consent Agenda**—It was the consensus of the Board to approve the following expenses:
 - **Water**—Water bills & payroll dated March 19th thru April 14th, 2025, totaling \$72,779.02.
 - **Sewer**—Sewer bills & payroll dated March 19th thru April 14th, 2025, totaling \$41,918.63.
3. **Public Comment/Visitors**—none
4. **Engineer's Report**—Jason Brenneman reported:
 - **Action items:**
 - **Pump Station Sinkhole**—where the old stormwater pipe had collapsed, Manifold Excavating completed the work. Pictures of the project were emailed to Board members.
Mr. O'Neill made a motion to approve the payment of \$22,160 to Manifold Excavating; Mrs. Mohan seconded. All were in favor; motion carried.
 - **Well 5 Building/Control Upgrade**—Johnston Construction has completed this work except for framing a couple of the man doors. Ira & staff have verified there are no leaks & the work is satisfactory.
Mr. O'Neill made a motion to approve a payment for 80% of the project in the amount of \$142,076.94 to Johnston Construction; Mrs. Miller seconded. All were in favor; motion carried.
 - **Cedar/Scarborough Water Services**—8 bidders submitted proposals for this project. Bid opening took place yesterday and ranged from \$359,184.25 (DeTraglia Excavating) to \$547,225 (DSW Services, LLC).
Mr. O'Neill made a motion to accept all the bids and to award the project to DeTraglia Excavating & Landscaping, Inc. in the amount of \$359,184.25; Mr. Casteel seconded. All were in favor; motion carried.
 - **13 Mill Street**—Jason received an estimate from the developer (Shiloh Paving & Excavating) for the sewer line replacement on that site. Estimate is \$108,500, with an alternate proposal of \$3,200 if CCTV line is required after the line is replaced. This amount will be deducted from the total for the 32 sewer EDUs that Jordan Ilyes will purchase for his project, which totals \$145,270.72, leaving approximately \$33,570.72 that he will owe. Board approval was given last month to enter into an agreement with Ilyes Holdings 8, LLC for this transaction.
 - **Johnston Construction COSTARS Proposal**—there is a valve at the York Water pit that needs to be replaced, as it's 25 years old & has been leaking. A proposal in the amount of \$50,860.95 was received through COSTARS.
Mrs. Mohan made a motion to approve the Johnston Construction/COSTARS quote of \$50,860.95 to get the valve replaced; Mr. O'Neill seconded. All were in favor; motion carried.
 - **Informational items:**
 - **Kurtz School Villas**—Jason received as-built plans & said there are a few punch list items to complete before the Authority accepts the water & sewer lines in that development.
 - **Chapter 94 Report**—this was conditionally approved on two items: 1) Mayberry Pump Station has a projected overload; however, it was only because of some incorrect data reported from the SCADA, and 2) Poplar Springs Pump Station had a 5-year projected overload that was due to the resident on Chantleair Court who had a sump pump connected (since disconnected). DEP was

satisfied with a copy of Atty. Baranski's letter that was sent to the Chantleir Ct. homeowner in order to approve the report.

- **Landfill agreement**—A meeting with representatives is scheduled for May 14th to discuss future landfill leachate discharge.

5. **Solicitor's Report**—Atty. Baranski reported:

Current Matters:

- **Inspections in Hopewell Township conducted by the Borough's Codes/Zoning Officer.** An agreement has been drafted which would allow Wade Portner (New Freedom Borough) to conduct inspections of the water meter assembly of newly constructed homes (ONLY) in the township. Hopewell is now requesting a meeting, stating they do not want to allow 3rd-party inspections in the township, but rather use their inspector, Kevin Hertzog. Discussion & the agreement had all generated from the thought that Kevin had not been inspecting what the Sewer & Water Authority needs inspected. A meeting will be arranged by Atty. Baranski for further discussion with the township.

Mr. O'Neill made a motion to authorize Ira, Atty. Baranski & Jason Roberts to meet with Hopewell Township representatives to resolve this matter. Mrs. Mohan seconded. All were in favor; motion carried. Mr. O'Neill suggested taking along any email correspondence that includes discussions about this issue.

- **USALCO sent an invoice for \$25,969.13 for "reimbursement" of costs incurred** during a chemical spill that occurred April 2024. Atty. Baranski is not making any recommendations to pay the invoice but rather hold it right now for further communication from USALCO.
- **Developer's Agreement with Ilyes Holdings 8, LLC, regarding 13 Mill Street**—will be drafted for the May Authority meeting.
- **Saubel's need to purchase additional EDUs because of usage**—the requested hearing with the District Magistrate is scheduled for April 30th at 11am.

Unfinished business/Informational items:

- **62 Mill Street resident**—has caught up on her delinquent payment arrangement (for the water service line replacement).
- **Dollar General's claim for \$1,750**—they've requested documentation of payment for the 2nd time.
- **19045 Barrens Rd. South (Crislip)**—a hearing date with the District Magistrate is scheduled for April 30th at 11am.
- Discussion was also held on passing along attorney fees if duplicate notices and/or action is requested for Authority business. John will verify if this needs to be added to the Fee Resolution.

6. **Sewer & Water Supervisor's Report**—Ira Walker, Jr. reported the following:

- A local scout (Ben Momberger) will be painting the borough fire hydrants as part of his Eagle Scout Project. We purchased five gallons of yellow hydrant paint from Sherwin Williams at a cost of \$464.75.
- Miscellaneous parts were purchased from LRM at a cost of \$621.
- Dorn Electric installed four new LED lights at Well #5 at a cost of \$1,648.
- Four 15-gallon containers were purchased from USA Bluebook at a cost of \$956.28.
- Miscellaneous lab supplies (water/sewer) were purchased from Aqua-Phoenix at a cost of \$261.68.
- Countryside Cutters took down six trees at the WWTP for a cost of \$7,500.
- Keith Trahan & Ira are scheduled for a zoom training on Confined Space/Trenching thru PRWA at a cost of \$200.
- Spare parts for the SCADA were purchased from Control Systems 21 at a cost of \$628.96.
- Openshaw Plumbing conducted some minor plumbing work at a cost of \$376.23.
- Gettle checked out a motor at Well #7 and dropped off a pack of 15-amp fuses at a cost of \$351.03.
- After a spare parts inventory was done, Ira would like to get two full-valve assemblies, including the actuator on order as it takes 14-18 weeks to receive a new one, should something happen. Cost is \$43,282.42 + shipping.

Mrs. Mohan made a motion to approve the above expenses. Mrs. Miller seconded. All were in favor; motion carried.

- Hydro-Excavation trailer demonstration—the Board was amenable to getting a unit as a demo, as the current trailer isn't designed to do as many service lines as required by DEP (400+). It's great to do a curb box, when needed, but it will be incredibly time consuming (because of the 2" opening) to do 400.
- FYI—
 - To date this year, 127 water meters have been replaced. There are still over 400 to replace
 - On 4/15, the DEP inspector visited the WWTP and was very pleased with the plant & its operations and assigned us a grade of A-. Kudos to the staff for all of their efforts!

7. **GMB Engineering Report**—Jason Lytle reported:

- **Task 003/006 Operational Support**—no updates this month.
- **Task 04B Control Building & Dewatering System Construction**
 - Next Progress Meeting is scheduled for May 8th at the Borough Office.
 - Staff is working through the temporary Screw Press operation.
 - Delivery estimate for the Permanent Unit is now end of June. Jason is trying to get confirmation of the shipment.
 - Modifications that haven't been completed are pending the delivery of the Permanent Unit.
- **Task 005 Treatment Improvements Design**
 - Coordinating work with architectural, structural & electrical on the design side.
 - Site plan is coordinated for layout & permitting.
 - Planned DEP submission for April/May.
- **Task 007 PFAS Preliminary Planning & Design**
 - Testing for Well #5 is getting coordinated when the Well is back in operation.
 - Other treatment options are being researched such as GAC (Granular Activated Carbon), Ion Exchange, Reverse Osmosis (not a preferred option for Well systems), and Abandon/Replace Supply (there are added costs for flow upgrades to York Water and/or locating new wells). Current agreement with York Water has a limit of 12million gallons/month. Since Well #5 has been out, last month's usage from YW was approx. 7million gallons.
If we increase the current capacity, we are responsible for upgrading the line.

8. **Treasurer's Report**—Stacy Myers reported informational items:

- Connections Report—0 new connections since the March meeting.
- Delinquent Report—to date, outstanding February sewer bills total \$27,882.31 (notices will be posted at properties next week for a 4/30/25 shut off, if not paid)
- Staff will continue to monitor usage at 45 Mill Street.
- YTD budget numbers will be provided at the May meeting.

9. **Chairman's Report**—Jason Roberts reported:

- Water & Sewer Laborer (Kerry Baum) has been hired and plans to start next week, 4/22
- Plans to attend the May 1st Hopewell Township meeting to request a waiver or exemption that would allow a salt storage bin at the WWTP.
- Cub Scout tour was recently held at the WWTP last week. The troop & adults were very appreciative.

10. **Adjournment**—With no further business before the Board, Mr. O'Neill made a motion to adjourn the meeting @ 8:01pm. Motion carried, meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary