

Stewartstown Borough Sewer & Water Authority Meeting Minutes
Wednesday, June 18th, 2025

Members present: Jason Roberts, Lisa Mohan, David O'Neill, Nathan Cook, Thomas Casteel, Kevin Brunicke

Others present: Solicitor John Baranski, Sewer & Water Supervisor Ira Walker, Jr., Recording Secretary Stacy Myers

Visitors: none

1. The meeting was called to order @ 7:00pm.
2. **General Business**
 - **Approval of Meeting Minutes**—Mrs. Mohan made a motion to approve the May 21st, 2025 Meeting Minutes. Mr. O'Neill seconded. All were in favor; motion carried.
 - **Consent Agenda**—It was the consensus of the Board to approve the following expenses:
 - **Water**—Water Fund bills & payroll dated May 22nd thru June 16th, 2025, totaling \$70,407.78.
 - **Sewer**—Sewer Fund bills & payroll dated May 22nd thru June 16th, 2025, totaling \$78,070.34.
3. **Public Comment/Visitors**—none
4. **Solicitor's Report**—Atty. Baranski reported the following:
 - **USALCO Demand Letter** for \$26,114.44—resulting from the April 2024 chemical spill at the WWTP. As stated before, Ira said USALCO is one of the only distributors of aluminum sulfate in our area. The delivery drivers typically come into the plant (where the chemical tank is located), they get out of their truck, interact with Stewartstown staff & monitor the unloading of the chemical. Ira was not present this particular day; however, employee Nathan McCloskey was and had submitted a report of what occurred. This particular USALCO driver sat in the truck cab for a large majority of time during the chemical unload, so he was not near the valve to control the flow of the chemical, nor to turn it off when reaching tank capacity which resulted in a spill and some equipment damage.
The original invoice for this alum delivery was \$24,969.13 to which USALCO has added accrued interest of \$1,145.37 to total \$26,114.44 that they're demanding Stewartstown now pay.
How does the Board wish to proceed & respond to the letter of demand sent from their Solicitor dated May 27, 2025? We currently have an in-house credit with USALCO of \$6,210. Do we want to offer that amount as settlement of this issue? Atty. Baranski said this would not be an admission of guilt, but simply for settlement purposes and to move forward and maintain a relationship with USALCO. Nathan McCloskey no longer works for Stewartstown and is now in the military, so if Ira were to act/report on behalf of what Nate said about this incident would be considered hearsay. Consensus of the Board was to offer the current credit with USALCO (\$6,210) as resolution of this issue.
 - **M & T Bank Loan**—Loan documents need to be resigned & resent, as the bank needs wet signatures on the documents that had been previously signed and sent. Board representatives will sign tonight after the meeting and Stacy will resend.
 - **Hearings at the District Magistrate's office** have been requested for Monday, June 30th against Saubel's Markets for the purchase of additional EDUs and against Cindy Crislip (19045 Barrens Rd. South) for failure to connect to public water.
 - **Kurtz School Road Lot and Pump Station deed of dedication**—The Agreement has been reviewed & approved. The Exhibit Bs were presented for Board approval/signing tonight and Atty. Baranski will review the deed of dedication.
 - **Dollar General claim** for \$1,750—proof of payment has been sent four times; still awaiting their response.
5. **Sewer & Water Supervisor Report**—Ira Walker, Jr. submitted his report & the following expenses for action:
 - Miscellaneous parts & supplies were purchased from L/B Water at a cost of \$2,805.06.
 - Kerry Baum, Jr. obtained his CDL permit and is scheduled to test for his CDL license on 6/23. Cost of the CDL training from DOT Safety Checkups, LLC is \$1,725.
 - Preventative maintenance & load tests on our six (6) generators was performed by Powerhouse Generator at a cost of \$6,610. A bad block heater was replaced at Sewer #1 at a cost of \$260.97.
 - We renewed our 6-month GIS subscription with HxGN Smart Net at a cost of \$1,716.
 - Control Systems 21 installed a new motor for Tank #1A actuator at a cost of \$2,185.75. This cost includes an emergency weekend call to troubleshoot the issue.
 - Shrewsbury Borough allowed us to use their sewer camera to video a sewer main on Hollow Rd. due to a recent sinkhole. Cost was \$480.
 - We purchased lab supplies from USA Blue Book at a cost of \$284.38.
 - We purchased parts for the chemical feed pumps from Prominent at a cost of \$601.30.

- GPRS located a water service line that supplies Saubel's Market via a ground penetrating radar device. Cost was \$1,100.
- Curb boxes, extensions, etc. were purchased from L/B Water Service at a cost of \$2,697.56.
- Control Systems 21 researched issues at Sewer #4 and Well #5 at a cost of \$1,026.20. This cost includes parts received.
- Wayne from Gettle recently determined that a blower motor for the Little John aeration system at Sewer #10 was going bad. A new motor (for backup) has been ordered at a cost of \$1,077.50.
- Kerry Baum, Jr. has been registered for a sewer collections training (via Zoom) with Mike Nelson Consulting Services. Cost is \$1,010.
- Tevis Energy delivered 250 gallons of diesel fuel at the WWTP at a cost of \$710.33.
- We reimbursed Eureka Volunteer Fire Department \$860 for a broken glass window of a door, as they paid Brown's Glass directly.
- The annual WWTP permit fee of \$1,000 has been paid to PADEP.

Mr. O'Neill made a motion to approve the above expenses. Mr. Casteel seconded. All were in favor; motion carried.

6. **GMB Engineering Report**—Jason Lytle wasn't present tonight but submitted the following:

- **Task 003/006—Operational Support**
 - **Pumping Station Odor/H2S mitigation**—Ira reported:
 - Quorum Proposal was received in an effort to mitigate the odor issues at SPS #3, #10 & #11 (especially on Hollow Road). We can opt to lease this equipment for a 3-month pilot program at a cost of \$4,840, after which would be a monthly reoccurring charge of \$1,180. Jason Lytle believes this may help the odor issue. The Board would like to see other possible options and more information on this until the July meeting.
- **Task 04B—Control Building & Dewatering System Construction**
 - **Temporary Press Installation/Removal**—Cost is \$41,577.97. Mrs. Mohan made a motion to approve payment of \$41,577.97 to the contractor; Mr. Cook seconded. All were in favor; motion carried. This cost (as well as other expenses incurred) are to be reimbursed by Schwing Bioset.

7. **Engineer's Report**—Jason Brenneman wasn't present tonight but submitted the following:

- **Kurtz School Villas**—As discussed earlier, adoption of the public sewer lines and associated pump station and water lines with execution of presented Exhibit Bs is before the Board for consideration. Atty. Baranski has reviewed & approved the deed of dedication and suggested the Board sign the Exhibit Bs contingent on Jason Brenneman's review and approval of the as-builts. Ira assured the Board that the punchlist items have all been addressed & are satisfactory.
Mr. Casteel made a motion to approve the adoption of the Kurtz School Villas public sewer lines and associated pump station and water lines contingent on Jason Brenneman's review & approval. Mrs. Mohan seconded. All were in favor; motion carried.
- **Scarborough Fare/Cedar Lane Water Line Replacement**—Street Opening Permits have been obtained from Hopewell Township for this project. Permit cost is \$1,500 total + \$1,878 Escrow/Bond cost.
Mr. O'Neill made a motion to approve payment of these costs; Mrs. Mohan seconded. All were in favor; motion carried. Contractor is planning to begin the week of July 7th.

8. **Chairman's Report**—Mr. Roberts reported:

- On May 31st, Ira Walker, Jr. celebrated 39 years of employment with Stewartstown Borough. Congratulations to Ira!
- Thank You to Dave O'Neill for his years of dedication & knowledge to the Stewartstown Sewer & Water Authority. Best of luck as Dave will be tendering his resignation & soon moving out of the Borough.

9. **Treasurer's Report**—Stacy Myers reported:

- **Connections Report**—2 new connections since the May meeting (in Mayberry development)
- **Delinquent accounts**—
 - Outstanding April water bills total \$5,380.69 (if not paid by 6/27, water termination will take place)
 - Outstanding May water bills total \$50,971.79 (delinquent notices will be mailed 7/2)
- **The vacancy on the Board** (left by Dave O'Neill) was included in the 3rd quarter Borough newsletter. Dave's term runs until 12/31/2027.

10. **Adjournment**—With no further business before the Board, Mr. Roberts made a motion to adjourn @ 7:40pm. Mr. Cook seconded. Motion carried, meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary