

Stewartstown Borough Council Meeting Minutes
Monday, July 6th, 2026

Members present

Pamela Almony
Roy Burkins
Donna Bloom
David Elwell
Jason Roberts
Kenton Kurtz

Others present

Mayor Brittany Barnette
Craig Sharnetzka, Solicitor
Jason Brenneman, Engineer
Ira Walker, Jr., Water/Sewer
Stacy Myers, Recording Sec'y

Visitors

Liam Streett
Edward Kaitz

Linda Miller
Joyce Ryer

Paul & Louise Roscosky
Erica Rearich

1. The meeting was called to order @ 6:30pm followed by the pledge to the flag. **Tonight's meeting is also being held via Microsoft Teams.
2. **General Business**
 - **Approval of Meeting Minutes**—Mr. Elwell made a motion to approve the June 1st, 2026 Meeting Minutes. Mrs. Bloom seconded. All were in favor; motion carried.
 - **Approval of Financial Statements**
 - **General Funds**—Mrs. Bloom made a motion to approve bills and payroll (\$4,457.28) dated May 29th thru June 29th, 2026, totaling \$28,167.65. Mr. Burkins seconded. All were in favor; motion carried.
 - **Sewer Funds**—Mrs. Bloom made a motion to approve bills and payroll (\$26,171.67) dated May 29th thru June 29th, 2026, totaling \$88,832.78. Mr. Burkins seconded. All were in favor; motion carried.
 - **Water Funds**—Mrs. Bloom made a motion to approve bills and payroll \$35,033.15) dated May 29th thru June 29th, 2026, totaling \$143,779.46. Mr. Burkins seconded. All were in favor; motion carried.
3. **Visitors & Public Comment**—The following were present to address Council:
 - **Liam Streett**—For his Eagle Scout project, Liam is building a bulletin board to be installed at HARP so they can post events, schedules, etc. for the public. He's completing a Zoning Permit for the structure, but he's requesting the \$100 permit fee be waived.
Ms. Almony made a motion to waive the \$100 application fee for Liam's Eagle Scout project. Mrs. Bloom seconded. All were in favor; motion carried.
 - **Edward Kaitz, resident of Westminster Place** was present to ask about selling his personal art somewhere in town. He said it doesn't really fit into the typical "door to door" business for the Borough's Solicitation permit and Westminster Place won't allow him to set up a stand outside their building. Atty. Sharnetzka explained that the Borough doesn't own the sidewalks, they're private, so Council can't authorize him to set up a stand on any sidewalk. Permission would need to be granted by the property owner. Additionally, the Borough (or State, if a State road) has a right-of-way on their roads (the portion that allows them to maintain the road) but doesn't own the sidewalk. And any alleyways owned by the Borough are public thoroughfares, so the Borough wouldn't grant permission to sell anything in/on them either.
Mrs. Bloom mentioned Aviator's Night Market, where he could possibly set up a stand; however, Mr. Kaitz stated he needs liability insurance to do so. He's waiting to hear back from his insurance company regarding that, but it's getting near the end of the season for the Night Market. Mr. Elwell said he can speak with Mr. Kaitz more later. He thanked Council for their time. Council said if he has any other questions, let them know.
4. **Solicitor's Report**—Atty. Sharnetzka reported:
 - **Armstrong Cable Franchise Agreement**—The agreement with the language Craig proposed was received, and we're waiting for comments regarding that. More on that, once received.
 - **Letter from Counsel for Bailey Suites regarding disruptive conduct at hotel**—A few Disruptive Conduct Reports were received from the hotel. There is a potential for litigation so this will be discussed in Executive Session at the end of the meeting.
5. **Engineer's Report**—Jason Brenneman reported:
 - **2026 Streets**
 - **East Pennsylvania Avenue**—Shiloh Paving confirmed a start date of July 27th. Columbia Gas will be conducting their work in that area (at Main Street) next week.
 - **High Street**—No updates on this right now, but Shiloh Paving is doing this project also. Jason's assumption is that High & E. Pennsylvania will be completed at the same time.

- **Memory Lane**—Hot mix may be added to the area of washout, although until it's milled out & fully repaired, any type of material will be a temporary fix. The work must be completed by October 31st, 2026 (end of paving season) which is noted in the contract.

- **Cloverfield Development**—Conducted a walk-through with the developer as they had a fairly extensive punchlist with sidewalk, curb & street work. The developer will eventually turn over the streets to the Borough and the sewer & water to the Authority once all work is completed. Ira and Jason will conduct a walk-through once all sewer & water work is completed as well.
- **Storm Inlet/Pipe Inspection**—Jason met with Shiloh Paving about this since they are COSTARS approved. No proposal for the inlets of the noted streets has been received from them yet, but Jason expects to receive them in the near future.
- **George Street Townhouses**—Ira had been monitoring the area and is now satisfied with the cleanup. Ms. Almony made a motion to approve the release of the developer's surety in the amount of \$12,000. Mrs. Bloom seconded. All were in favor; motion carried. Stacy will send a letter to the developer noting this authorization.
- **13 Mill Street**—Jordan Ilyes reported he was not awarded the grant for the sidewalks or Rec Fees. He asked for a list of outstanding conditions/items that he would need to address to move forward with his project. Borough Council conditionally approved the plan some time ago, and Jason created and sent the following list to Jordan:
 - The insurance bond in the amount of \$1,082,935 is in place. Atty. Sharnetzka said this should be increased to include the portion of the Rec Fees that Jordan plans to pay over a 5-year period.
 - Rec Fees—Jordan is agreeable to pay \$200,000 upfront and the balance of \$177,600 will be paid over 5 years & will be bonded (as noted above).
 - Temporary grading easement—*outstanding*
 - Signatures of owners on plan—*outstanding*
 - Legal descriptions on the lots—*outstanding*

Council suggested Jordan attend a future meeting to discuss the proposed plan since it's been a while since that's been done.

- **Church Street traffic management**—After several concerns about speeding were received from a resident, Mr. Elwell visited the property to talk to a few residents who live near the sharp turn (right before street turns into Hopewell Township). Along with speeding, there's the issue of trucks or cars taking the sharp curve too short and running into the residents' yard. In the short time Mr. Elwell was there, two vehicles approached each other at the curve & both had to decrease their speed & move into their own lanes. There's no striping for line delineation painted on the road, which could help.

Discussion was held on truck restrictions on Church, as well as additional speed limit signs in the area, as currently, there's only one speed limit sign heading west (from Main Street). If we restrict trucks on Church (coming from Main), the Township will have to do the same thing on their portion (at Mill Street). Church Street is fairly straight until approaching the blind curve so many motorists tend to increase speed until coming to that curve. Large trucks & school buses must accommodate a two-way roadway that narrows to 20'-21' wide at the curve.

Jason B said he can ask for recommendations from a traffic engineer before the August meeting, but he suggested a sign "Sharp Curve Ahead" (heading East AND West) may help as he believes it's more of a sight distance issue approaching the curve. Truck traffic (full tractor trailers) that the resident mentioned is traveling eastbound in the morning & westbound in the evening. That's why Mr. Elwell agrees with posting additional signage on both sides of the street.

6. **Sewer & Water Supervisor Report**—Ira Walker, Jr. submitted his report. The expenses will go to the Authority for action. He also reported that the Authority is applying for an LSA Grant for a Vac Truck/Jetter to assist on hydro excavating projects. If awarded, that unit would also be useful to the Borough for cleaning out storm drains & inlets. Grant funds won't be awarded until November 2027.
7. **President/Vice President's Report**—Ms. Almony/Mr. Burkins
 - All of the old street signs that were replaced around town were scrapped, totaling \$126. Ms. Almony suggested that money be used for an employee's luncheon. Council agreed this was a good idea. Ms. Almony made a motion to allow employees to use the \$126 for a luncheon of their choosing; Mr. Burkins seconded. All were in favor; motion carried. Mrs. Bloom requested a "Children at Play" sign be installed on Camelot Court since there are a lot of children in that area. Ira/staff will install.

- **Borough Office's front window**—We obtained an estimate of \$5,440 from Astute Services, LLC to replace the old window. No money was budgeted this year for this expense, so Mr. Burkins suggested it be tabled until budget time. More quotes can be gathered at that time since other windows in Apt. D (upstairs) will also need to be replaced.
8. **Treasurer's Report**—Stacy Myers:
- **Fire Police request**—Request for Felton Borough's Community Day on Saturday, June 27th. Ira stated Eureka's Fire Police did not assist at this event, so no retroactive motion is necessary.
9. **Mayor/Police Report**—Mayor Barnette reported:
- Police Commission Meeting was held on Wed, July 1st. Office staff and the new accounting firm (with help from Gail Prego, former staff) finally got all of the accounting system up to date & errors corrected.
 - In June, a stolen vehicle was flagged in Shrewsbury after trying to use a stolen credit card at Chick-Fil-A. A police chase ensued and the vehicle wrecked on Plank Road. All 3 occupants (all 17 y/o) were caught.
 - Shepherd's Fund is a program where people can donate gift cards for officers to give out when coming into contact with those in need. To date, seven (7) gift cards were given out.
 - Letter of support from Southern Police Commission to York County Commissioners—Since the recent homeless encampment was broken up in York City and its residents were forced to move on, York Area Regional Police drafted a letter to the Commissioners urging them to find a solution for these people rather than just moving them to another area. The letter lists suggestions such as applying for grant opportunities and funding that may help with housing assistance, behavioral health solutions, and other related services. YARPD asked that other municipalities also send letters of support to the Commissioners urging the same. A copy of YARPD's letter was distributed to Council for their review tonight.
- Ms. Almony said she would like more time to review it since tonight is the first time most of Council are seeing it. Mayor Barnette said the request to send the letter is a bit of a time crunch (end of August).
- Mrs. Bloom made a motion to send a letter of support, not involving any monetary support, to York County Commissioners. Mr. Burkins seconded. Discussion was held. The letter presented by Mayor Barnette can be used as a form letter, but a few Council members believe it seems very generic if all municipalities send the exact same letter.
- Mrs. Bloom amended her motion for Stacy to amend the wording of the letter, stating it's a letter of support with no funding attached before mailing. Mr. Burkins seconded. Discussion was held. Mr. Kurtz believes a draft should be reviewed/approved by Council before mailing it to the Commissioners.
- Mrs. Bloom made a motion for Stacy to draft the letter from Stewartstown Borough to York County Commissioners for review at the August 3rd meeting. Mr. Burkins seconded. All were in favor; motion carried.
10. **Agenda Amendment**—Mr. Roberts made a motion to amend tonight's agenda in order to add discussion about Apt. C tenants and their lease. Ms. Almony seconded. All were in favor; motion carried. The amended agenda will be posted tomorrow, 7/7 for a period of 24 hours.
11. **Executive Session**—Ms. Almony made a motion to recess the meeting @ 7:21pm to discuss potential litigation. Mr. Roberts seconded. All were in favor; motion carried.
- Ms. Almony made a motion to reconvene @ 7:50pm. No action was taken in Executive Session.
12. **Committee Discussion/Other business**—Ms. Almony made a motion to send notices of Termination of Lease to the tenants of Apt. C, effective September 1st, 2026. Mr. Burkins seconded. All were in favor; motion carried. Atty. Sharnetzka will draft the notice and send it to Borough staff to post at the property.
13. **Adjournment**—With no further business before Council, Mr. Kurtz made a motion to adjourn the meeting @ 8:05pm. Mr. Burkins seconded. Motion carried, meeting adjourned.

Respectfully submitted by:

Stacy Myers, Recording Secretary